

Welcome to the Junius S Morgan Benevolent Fund Application Form

The Junius S. Morgan Benevolent Fund takes your privacy very seriously and only captures and stores personal information for legitimate interests and with your explicit consent. Data is only held for as long as is required to process your application and any resulting grant award. Please read the Fund's Privacy Policy carefully before you apply. If you are applying on behalf of someone else, please ensure that they have read the policy and agree to its terms.

I confirm that I *[or the person for whom I am submitting this application]* have *[has]* read, understood and agreed to the terms set out in the **Privacy Policy**

Are you filling in this form on your own behalf or on behalf of someone else with their permission?

I am filling in the form myself

I am filling in the form for someone else with their permission

If you are filling in the form for someone else, please tell us **your name**, phone number and email address in case we need to contact you about the applicant:

First Name Last Name

Phone Email

Please note: Regardless of whether you are the applicant or filling in this form on their behalf you will need to provide a letter of support from someone in a professional capacity in support of the application. This could be a GP, Health Visitor, Housing agency worker, CAB worker, Social Worker or any person acting in a professional capacity. (The letter of support could be from you if you are filling in this form in a professional capacity for the applicant.)

PERSONAL DETAILS

Title	First Name	Surname
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Street Address	Date of Birth
	N.I. Number
Town	Phone
Postcode	Email

DISABILITY

Do you have a disability? No Yes

If you have a disability, please explain

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NURSING QUALIFICATIONS / HEALTH CARE ASSISTANT EXPERIENCE

Please tell us about your nursing / health care assistant qualifications and your nursing / health care assistant job experience: please note you may be required to provide evidence.

Qualifications				
From	To	Registration / Enrolment No.	Description	Date Obtained

Date of Employment			
From	To	Position Held	Name of Employer

ACCOMMODATION

Please tell us about where you live, who you live with and whether you own or rent the accommodation

HEALTH

Please give a brief statement of your health (a medical statement/certificate may be required)

If you are in receipt of social security benefit, please give the name of the person and address of the office dealing with your case

FINANCES

Please tell us about your finances. We need to know how much money is in your current account and any savings and investments you have

If you are successful, please indicate below the bank account you would like the grant paid to

Bank Sort Code: Bank Account Number:

Please tell us about any family / dependents at home OR contributing to household costs

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Have you applied to any other charities? No Yes

Please give us the details

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FUNDING REQUEST

Please tell us **why you need a grant from us**, explaining about your hardship situation and providing full details of your monthly income and expenditure

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SUPPORTING DOCUMENTS

In support of your application we require you enclose the following:

- Evidence of your professional eligibility
- Two months of recent bank statements for any accounts in your name
- Evidence of your hardship, medical condition or a letter of support from an independent professional.

Please post or email the application form and supporting documents to:

The Administrator
The Junius S Morgan Benevolent Fund
8 Finsbury Circus
London
EC2M 7AZ

grantadmin@juniusmorgan.org.uk

DATA PROTECTION

Rathbone Trust Company Limited, as Administrators of the Junius S Morgan Benevolent Fund, will use your personal information **only** for the purpose of processing your application, which may include taking up personal references. In order to assess your application, we may need to obtain details of your state of health. Please note that neither this, nor any of the other confidential information that you give us, will be divulged to your referee or any other person without your authority.

The person who is the subject of this application **must read and agree to** the declaration statements below:

- I hereby certify that the information contained within this document is a true record of my current situation.
- I understand that all information provided about me in this form will form a manual and computer file, both of which are registered under the Data Protection Act.
- I understand that The Junius S Morgan Benevolent Fund may contact the Benefits Agency to confirm information stated on this form.
- I agree to give you the Fund reasonable assistance, particularly in obtaining medical and financial reports if needed.
- I understand my rights as set out in the Fund's Privacy Policy a copy of which is available at www.juniusmorgan.org.uk/privacy.html

Please sign below to agree to these statements, **or** to confirm that the applicant agrees to them.

Sign here if you are completing the form yourself:

Full name

I confirm that I have read, understood and agree to the declaration statements above

Signed Date

OR

Sign here if you are completing the form on behalf of someone else:

Your full name

I confirm that the funding applicant has read, understood and agreed to the declaration statements above and given me their explicit consent to sign this application on their behalf.

Signed Date

ETHNIC ORIGIN MONITORING QUESTIONNAIRE

In order to ensure that the Junius S Morgan Benevolent Fund is meeting needs of all section of the nursing and care communities equitably it monitors applications received. The information provided will be treated as strictly confidential and will be used anonymously for statistical purposes only. Completion of this form is strictly voluntary and if you choose not to do so it will not prejudice your application. However, we would be grateful for your help.

I would describe my ethnic origin as *(please tick one box with which you most identify)*

- White – British
- White – Irish
- White – Any other background

- Mixed – White and Black Caribbean
- Mixed – White and Black African
- Mixed – White and Asian
- Mixed – Any other mixed background

- Asian or Asian British – Indian
- Asian or Asian British – Pakistani
- Asian or Asian British – Bangladeshi
- Asian or Asian British – Any other Asian background

- Black or Black British – Caribbean
- Black or Black British – African
- Black or Black British – Any other Black background

- Other Ethnic Group – please specify

Name (optional)

Date:

Thank you very much for your help in completing this questionnaire.